



Minutes

7.00pm Thursday 16th August 2018 Townhill Community Centre

In Attendance:-

Community Council

Chair Ronnie Cowan, Vice Chair Adrian Turk, Treasurer Niall Reid, Secretary Linda Cowan, Bill Hunter, Arlene Watson, Lynsey Cathcart

Nominated Members of TCC Karen Woodhouse (school)

Co-opted member Maria Smeaton – ‘Project Funding Representative’

Fife Councillors Councillor Helen Law

Townhill Residents and Business Owners

1. **Ronnie opened the meeting at 7.00pm and introduced TCC & welcomed everyone**
2. **Apologies** Community Police Officer Lee Morris, Fife Cllr. Ian Ferguson, Fife Cllr. Gavin Ellis, David Foreman, Yvonne Mairs
3. **Agreed May minutes** **Agreed :** Bill Hunter **Seconded :** Lynsey Cathcart
4. **Matters Arising from Previous Minutes**
 - a) **Website – Update** – Ronnie Cowan
Ronnie advised that all reports, presentations were also available for download on our community website along with all community information. The website is updated continuously whenever new information is received or changes occur. Ronnie invited anyone who would like anything placed on the website to get in touch. Our 2018 Townhill Presentation for Beautiful Fife is now available online as a pdf file to download. www.townhillcommunity.co.uk
 - b) **Facebook** – Linda Cowan
We have a Townhill Community Council Page Townhill Community Council - 1,274 Likes
We have a Townhill Dunfermline Page for less formal matters - 1,082 Likes
Since our “Townhill Dunfermline” was converted to a page and our friends to “likes” we don’t get the same information through, therefore we invite Townhill folk to post any relevant information on our pages or PM us either on the Townhill Dunfermline page, the Townhill Community Council page or the Townhill Mining Heritage Garden page.
 - c) **Twitter – Lynsey Cathcart**
We now have 361 followers and are following 345
 - d) **Dunfermline Press Community news** – Ronnie Cowan update
Ronnie advised that the weekly report for the Dunfermline Press and Courier is written and submitted first thing on a Sunday morning and reminded everyone that if anyone has any news item or significant event etc. that they would like included in the report to send it to Ronnie by Saturday evening.

e) Suggestion Box – Niall Reid

Empty

f) Councillor Helen Law updates – Prior to the meeting Helen sent in the following updates.

- i. **FOREST ROAD STEPS** - Helen understands that work has now been completed on the steps leading up to Forest Road. Andy Brown of Fife Council has a list of issues to work through.
- ii. **CRAWFORD PLACE PARKING – As per July Minutes** -*Ian Jones has given Helen a plan for Crawford Place parking but there are fewer spaces than she had hoped for. I will try to take this forward after holidays.*
Helen is still working on funding for this project. Crawford Place residents commented that the parking situation was so dire that emergency vehicles would not be able to get through.
- iii. **ALLOTMENTS** - Another allotment e.mail to Peter Duncan and Helen will meet with him on Tuesday.

g) Councillor Gavin Ellis - Prior to the meeting Gavin sent in the following updates

- i. **Loch Street wall damage – re Loch Street Water Leak** – As per July Minutes :-*Scottish Water gained access to the premises and the leak was traced to a faulty boiler in 110 Main Street. They have given the property owner notice to repair this so hopefully the leak will be resolved very shortly.*
Fife Council's response to Gavin's request for repair of the wall of the shop which has been damaged and covered in fungus because of this leak, has been to insist that the owner of the property at 110 Main Street should contribute to the restoration of the paintwork on the gable end. This is unlikely as they allowed the leak to go on for months. Helen will speak to Skills Development and Community Payback to see if this is something that either of them could tackle on our behalf given we had the shop owner paint it originally to tidy up this eyesore.
- ii. **Professional Dog Walker Licence** – As per July Minutes - *Gavin has been researching the licensing and regulation of all professional dog walkers given the increasing numbers of pooch related businesses now visiting Townhill is meeting with MP Alexander Stewart to discuss taking on the licensing of professional dog walkers and to restrict the amount of dogs that they can walk at the same time.*
This is now being discussed at Holyrood. NB Otley in Yorkshire have legislation in place that has an outright ban on dogs in certain areas and have other areas where dogs must be kept on a lead. Dog walkers are restricted to the number of dogs they can walk at the same time and there is an on the spot fine for dog owners who do not have poo bags with them.

5. Treasurer's report –Niall Reid

Major expenditure this month was the Dog Poo Bags £1,530.32 (ex VAT) and part-payment for the picnic area in the park – £1,557.89 (ex VAT) both paid to Fife Council to save on the VAT.

Market Income for July £360 Market Expenditure £98.00 (Hall Hire)

Budget Account Balance =£1,464.33 Petty Cash Balance = £908.38

RBS Account Balance = £555.43 Market Account Balance = £986.58

6. Parks department/ FC updates – Ronnie Cowan

a. Children’s Cycle Area

Butters (Contractor) have carried out their final grass cut and they have treated the thistles in this area.

Future Cycle area grass cutting will be carried out by FC (rough cuts) and TCC and volunteers will do the finer cuts and tidying

b. Miners memorial

Butters (Contractor) have now Planted bushes at the back of the memorial.

c. Litter bin in park was reported as full and it was emptied with 2hrs by FC

7. Townhill Activity Reports

a) Community Police Update – Linda on behalf of Police Officer Lee Morris

21/06/2018 to 19/07/2018

STORM This is the system that records all call to the police. Each call is graded as to the seriousness of the incident.							
BEAT AREA	TOTAL CALLS	GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	DIARY
2B	129	5	39	45	7	22	11
CRIMEFILE This is the system that records all crime reported to the police.							
Beat Code	No of Crimefiles	Undetected	Detected	Detection Rate			
2B (Townhill and East of Townhill Road)	16	5	11	69%			

Townhill

There are three Crimefiles relating to offences having occurred in Townhill.

Two Crimefiles are detected and they are in relation to vandalism and Road traffic Offences.

The undetected Crimefile relates to a Theft by Housebreaking to a garden shed. Enquiries are on-going in relation to this break-in.

Our new Community Police Officer Kirsty Kay takes up her post as partner to Lee Morris this Friday and we look forward to welcoming Kirsty to Townhill.

b) **Planning Update** - Linda Cowan **Nothing affecting Townhill to report**

c) **Picnic Benches – Arlene Watson**

Benches have arrived and an application for funding has been submitted to the Common Good Fund for the ground works expense only. The benches and a new litter bin will be sited in a specially built 4m round paved area close to the existing children's play area.

d) **Monthly market day for Townhill - Linda on behalf of Yvonne**

TCC will continue to hold Townhill Local Market on the first Saturday of each month, the next one will be held on the 1st September. The charity stall in September will be Townhill Church who will also use this as an opportunity to let people know all about the church and activities.

Market places are almost fully booked for the rest of the year.

Ronnie thanked Linda for her report

e) **WW1 Silhouettes – Armistice Day**

The metal silhouette of a WW1 soldier from the 'There or not There campaign' has now arrived and has been placed in the children's garden at the bus turning circle for the 100 year anniversary of Armistice Day. We have also purchased two cardboard silhouettes, Adrian is using them as a template to cut plywood versions to be painted black, holes are to be drilled in the plywood so that the primary school children can purchase and place poppies in them.

After discussion with Townhill's minister Rev Dr Jean Kirkwood, we have applied for a grant to the Armed Forces Covenant Fund Trust to provide six Perspex silhouettes which can be fitted in the church, community centre and perhaps the school. Still no word back about this.

TCC has purchased the wreath for Remembrance Day in November.

f) **Flower Plants presented to TCC Auditor (Morag)**

g) **Thank you**

Ronnie said that TCC would like to thank Carol Brown and Scott Smith (Centre Staff) for assistance in keeping the community centre frontage A1.

8. Community Issues Reported prior since last meeting - Ronnie Cowan

a) **Water Leak Wilson Street – Roger**

Scottish Water have been working on a blocked sewer drain in Wilson Street which has been causing sewage to overflow from the storm drain in Main Street opposite No. 145.

b) **Park Toilet – contract – sorted by Shirley Melville**

Fife Council changed the contract for Scotloo from fortnightly to monthly, which is ok in the winter but at this time of year, the park is really busy so fortnightly cleaning is imperative. It was previously negotiated that the monthly services over the winter would allow for any extra services needed over the summer as was the case in point this week due to an inconsiderate user.

Shirley Somerville intervened and services are back to fortnightly.

c) **Davey Mc Queen retiral**

David McQueen has now retired as operations manager for Parks, Streets and Open Spaces, Fife Council. Ronnie thanked Davey on behalf of Townhill for all his support over the past years.

Ronnie is to welcome John Easton who has now taken over this post.

d) **Community Centre Tap padlock changed (FC lock u/s)**

e) Park Carvings

Ronnie has treated all the wooden sculptures, spraying with Decking Oil sprayed (required over 1 gallon)
This was much more efficient and less time consuming than painting the decking oil on with brushes as we have done in previous years.

f) Dog Bags still being removed and scattered by youths

This is an ongoing issue with visitors to the park asked to be vigilant if this behaviour is spotted.

g) Dog Bags

These have now been purchased for 2018 x 2019

h) Move tub from Wilson Street to Robert Wilson Grove

As TCC volunteers Chris and Roger are moving to the Highlands, we will move at least one of the three tubs they have cared for over the years from the entrance to Wilson Street to the entrance to Robert Wilson Grove where volunteer Mike Gilbert will now care for it.

i) Pharmacy

Ronnie will attend meeting with the NHS at Cameron House, Leven on 6th Sept to represent Townhill at this consultation meeting.

j) BF Awards ceremony

Niall, Ronnie & Helen will attend the presentation on the 5th September representing Townhill.

9. New Business

Community Council Elections

Poster with all the details is in the notice board at the front of the community centre.

All nomination forms can be obtained and returned completed to Linda Cowan, or to FC by 5th September

10. Any Other Business

- i. Karen Woodhouse reported that the nursery school's wooden Tepee at the rear of the primary school had been set on fire during the school holidays.
- ii. Bill Hunter advised that the guttering on the school shed which borders Wilson Street is hanging off.
ACTION : Karen will report this to Janine.
- iii. The fence at the flats at the junction of Loch Street and Moncur Street is down. The rear of the property is also unkempt.
ACTION : Helen will take this to Fife Council.

11. Correspondence

- a. **Bin Collection days are changing for Townhill from Tuesdays to Thursdays, last Tuesday collection will be the 11th September and first Thursday collection will be 20th September.**

12. Any Councillors Reports

Helen said that this Community Council has worked well together and is an extremely pro-active community council.

- 13. Ronnie advised that there will be no meeting in September and the date of next meeting will be 18th October 2018.**

- 14. Close of Meeting 7.50pm and Ronnie thanked everyone for attending and wished them a safe journey home**