



Minutes

7.00pm Thursday 19th July 2108 Townhill Community Centre

In Attendance:-

Community Council

Chair Ronnie Cowan, Treasurer Niall Reid, Secretary Linda Cowan, Bill Hunter, Arlene Watson, Lynsey Cathcart

Nominated Member :- Yvonne Haddow – Saturday Market

Fife Councillors Councillor Gavin Ellis, Councillor Helen Law

Townhill Residents and Business Owners

1. **Ronnie opened the meeting at 7.00pm and introduced TCC & welcomed everyone**
2. **Apologies** Vice Chair Adrian Turk, Karen Woodhouse, Councillor Ian Ferguson, Councillor Helen Law, Councillor Gavin Ellis, Community Police Officer Lee Morris, TCC Members David Foreman, Matt Colville, Joanne Davidson. Maria Smeaton - Project Funding Representative
3. **Agreed May minutes** **Agreed :** Lynsey Cathcart **Seconded :** Bill Hunter
4. **Matters Arising from Previous Minutes**
 - a) **Website – Update** – Ronnie Cowan
Ronnie advised that all reports, presentations were also available for download on our community website along with all community information. The website is updated continuously whenever new information is received or changes occur. Ronnie invited anyone who would like anything placed on the website to get in touch. Our 2018 Townhill Presentation for Beautiful Fife is now available online as a pdf file to download. www.townhillcommunity.co.uk
 - b) **Facebook** – Linda Cowan
We have a Townhill Community Council Page Townhill Community Council - 1,247 Likes
We have a Townhill Dunfermline Page for less formal matters - 1,081 Likes
Since our “Townhill Dunfermline” was converted to a page and our friends to “likes” we don’t get the same information through, therefore we invite Townhill folk to post any relevant information on our pages or PM us either on the Townhill Dunfermline page, the Townhill Community Council page or the Townhill Mining Heritage Garden page.
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 - c) **Twitter – Lynsey Cathcart**
We now have 359 followers and are following 344
 - d) **Dunfermline Press Community news** – Ronnie Cowan update
Ronnie advised that the weekly report for the Dunfermline Press and Courier is written and submitted first thing on a Sunday morning and reminded everyone that if anyone has any news item or significant event etc. that they would like included in the report to send it to Ronnie by Saturday evening.

e) Councillor Helen Law updates – Prior to the meeting Helen sent in the following updates.

- i. **FOREST ROAD STEPS** - Helen understands that work has been done on the steps leading up to Forest Road. Elizabeth confirmed that the works would appear to be getting done in stages and although it had been started, it was not yet complete.
- ii. **CRAWFORD PLACE PARKING** - Ian Jones has given Helen a plan for Crawford Place parking but there are fewer spaces than I had hoped for. I will try to take this forward after holidays.

f) Councillor Gavin Ellis - Prior to the meeting Gavin sent in the following updates

- i. **Loch Street Water Leak** – Scottish Water gained access to the premises and the leak was traced to a faulty boiler in 110 Main Street. They have given the property owner notice to repair this so hopefully the leak will be resolved very shortly.
- ii. **Professional Dog Walker Licence** – Gavin has been researching the licensing and regulation of all professional dog walkers given the increasing numbers of pooch related businesses now visiting Townhill. is meeting with MP Alexander Stewart to discuss taking the licensing of professional dog walkers and to restrict the amount of dogs that they can walk at the same time
- iii. **Townhill Visit** - Gavin will be visiting Townhill residents and businesses personally throughout September in order to ensure a good level of constituency communication is maintained for the benefit of all.

5. Treasurer’s report –Niall Reid

Major expenditure this month was the balance of plants to Lady Helen Nurseries £690.10,

Income was donation from Mrs Margaret Ferguson and family for the memorial picnic bench in memory of Mr. William Ferguson, Fergie.

Market Income for June £370 Market Expenditure £98.00 (Hall Hire)

Budget Account Balance =£4572.64 Petty Cash Balance = £947.83

RBS Account Balance = £555.43 Market Account Balance = £869.58

6. Townhill Activity Reports

- a) **Community Police Update** – The following stats were submitted prior to the meeting by Police Officer Carol Crawford

Linda handed out Fife Police Your View Counts surveys requesting that everyone completed them and returned them to TCC after the meeting.

The Police Wildlife officer has been up and spoken to the TCC with regards to deer being killed in the woods. This has been reported and a Crime File has been created in relation to this but it happened in May which is why it doesn't show in this month's figures.

21/06/2018 to 19/07/2018

<p align="center">STORM</p> <p align="center">This is the system that records all call to the police. Each call is graded as to the seriousness of the incident.</p>							
BEAT AREA	TOTAL CALLS	GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	DIARY
2B	132	2	42	41	4	26	16
<p align="center">CRIMEFILE</p> <p align="center">This is the system that records all crime reported to the police.</p>							
Beat Code	No of Crimefiles	Undetected	Detected	Detection Rate			
2B (Townhill and East of Townhill Road)	13	8	5	38%			

Many residents are concerned about the unruly behaviour of youths in the village, park, woodland and loch area. Many are from outwith the area however Townhill youths are involved with this group.

Fires have been set in the woodland which have required the attendance of firefighters to extinguish them. With the dry conditions we have been experiencing lately, this is extremely dangerous.

b) **Church Update** Dave McDonald - Nothing to report.

c) **Book Lending Service – Linda Cowan**

All going well, still very busy with footfall increasingly representing residents of all ages. We are rotating the books on display and sorting through all the books we currently have in stock.

Ronnie thanked Linda for her report

d) **Planning Update** - Linda Cowan **Nothing affecting Townhill to report**

e) **Putting Green Update – Ronnie Cowan**

The Putting Green is now open. Adrian has made concrete numbers for each hole and numbers are also on the rocks.

f) **Traffic signs update – Ronnie Cowan**

We are waiting on the imminent fitting of the smiley face traffic signs reminding people leaving the village to slow down, should be in situ by the end of July – these were funded by The West Fife Common Good Fund.

g) **Planting –Thanks to volunteers- BF Inspection - Ronnie**

Ronnie thanked all volunteers who had turned out to help weed, tidy and generally help get the village ready for our Beautiful Fife judges arriving on the 18th July. Both judges, Dave and Harry, were really nice and hopefully enjoyed their visit to Townhill. We find out the results on the 5th September. Rosemary commented on how nice Dave McDonald's garden was at the start of the village.

h) **Picnic Benches – Arlene Watson**

Benches have been ordered and an application for funding has been submitted to the Common Good Fund for the ground works. The benches will be sited in a specially built 4m round paved area close to the existing children's play area.

i) **Monthly market day for Townhill - Yvonne Haddow**

TCC will continue to hold Townhill Local Market on the first Saturday of each month, the next one will be held on the 4th August.

The last market had been quieter yet still very busy with a steady stream of visitors all day. All feedback had been very positive.

Ronnie thanked Yvonne for her report

j) **Kelty Art Regeneration trust (toilet)**

The Kelty Art Regeneration Trust painted the park toilet cabin depicting wildlife and foliage. Adrian and Ronnie painted it grey as requested, the KART artists then painted it black and added colourful foliage, not the green foliage and animal design we were quoted for but it looks ok.

k) **WW1 Silhouettes – Armistice Day**

A metal silhouette of a WW1 soldier from the 'There or not There campaign' had been ordered by TCC. This has now arrived and will be placed in the children's garden at the bus turning circle before taking up his place in the memorial garden for the 100 year anniversary of Armistice Day. We have also purchased two cardboard silhouettes, Adrian will use them as a template to cut them from plywood and paint black, holes are to be drilled in the plywood so that the primary school children can purchase and place poppies in them.

After discussion with Townhill's minister Rev Dr Jean Kirkwood, we have applied for a grant to the Armed Forces Covenant Fund Trust to provide six Perspex silhouettes which can be fitted in the church, community centre and perhaps the school.

l) **Cycle Area Grass** - One cut left from contractors as per contract with TCC.

m) **Miners Heritage Memorial** - Contractor to plant a jaggy bush to complete this project.

7. Community Issues Reported prior since last meeting - Ronnie Cowan

a) **Fly tipping at loch and recycle centre**

Environmental Enforcement Officers are investigating more instances of illegal dumping at the Community Centre recycle area in Loch Street, it is hoped local witnesses and CCTV will lead to the prosecution of offenders. Plastics, glass and clothing are the only items catered for on this site with anything else left regarded as 'fly tipping' which will then incur fines, much cheaper and more socially acceptable to drive 10min to the Dunfermline Recycle Centre (North of Wellwood 150 yards off the A823) where assistance is available and everything is accepted.

b) Dog Bag dispenser pulled from post at Green St entrance 12th July

Again some poo bags had been ripped out from a the dispenser and spread about the park and this time the guilty parties had hauled the dispenser off the post at the west Green Street entrance to the park and thrown it in the bushes. This area is also covered by CCTV and it is hoped that the culprits will have been caught on CCTV.

c) Youths causing trouble and being abusive to visitors around Loch 5th July

Issues of concern this month in Townhill are mainly youth disorder and vandalism. An incident at the loch on 5th July whereby youths' disorderly conduct and abusive language had caused alarm to loch visitors -a sofa had been torn up and thrown in the loch and broken glass had been thrown at the wildlife. They had reported it to the police giving the names of the youths involved. TCC reported this to Fife Council and to John Taylor, manager of Waterski and Wakeboard Scotland as this was a safety issue for the boats and skiers.

d) Planter at South entrance Vandalism

The plants had been torn out the planter and garden at the south entrance to the village on Wednesday July 11th in the evening and Ronnie thanked Cath and Kyle Curran for replanting this after they had noticed it whilst returning to the village.

8. Any Other Business

a) Proposed Townhill Pharmacy

The Pharmacy is a step closer with a meeting on Thursday 6 September at 9.30am at Cameron House, Leven.

b) War Memorial Garden

We had asked if any ex-servicemen would like to tend the garden at the war memorial in Main Street, it is really just two small flower beds. No volunteers from the forces so far. It is hoped that someone will come forward, we do have several Townhill residents who are ex-forces.

Fife Council weeded the paving slabs and Elizabeth Wilson and a young mum with her two children weeded the flower beds. Ronnie thanked them for their help.

9. Correspondence

Email re adult protection TO ALL FIFE COMMUNITY COUNCILS

WHAT'S NEW IN ADULT SUPPORT & PROTECTION? - JULY 2018

REVISED GUIDANCE The revised [Inter-agency Adult Support and Protection Guidance](#) including the [Reporting Harm Protocol](#) is now available online on the 'Staff Information and Training' page of:

www.fifedirect.org.uk/adultprotection If you or someone you know is at risk of harm or neglect, call the Adult Protection Phone Line on 01383 602200.

STAFF EVENT The Adult Support and Protection Committee Learning and Development Sub-group are developing a staff event at the Dean Park Hotel on 21 November. The event will focus on the priorities in the committee's Improvement Plan, which includes working with adults who self-neglect and those who are difficult to engage with who are at risk of harm. Further information and booking arrangements will feature in future newsletters.

TECHNOLOGY DAYS Fife Society for the Blind and the Deaf Communication Service are holding events from 10am-3pm to help people with a sight loss or a hearing loss with technology. The next dates are 12 September at the Rothes Halls, Glenrothes and 14 November at Carnegie Hall, Dunfermline. Call 01592 644 979 for information.

CARERS The Supported Carer Project wants to find out how carers can use digital technologies to support the person that they are caring for and, to care for themselves. Find out more [here](#) and [take the survey](#). [The State Of Caring 2018 report details the impact that caring has had on the lives of over 7000 carers surveyed, and explains their concerns about future support.](#)

CARERS WORKSHOPS Fife Carers Centre has 20 workshops over the next four months. Workshop titles are 'Take a Walk in their Shoes', 'Communicating with Dementia', 'Prepare to care for an adult or older person', 'Prepare to care for a child' and 'Understanding the menopause and me' For dates and to book call Lesley Childs on 01592 205472 or email: Lesley.Childs@fifecarers.co.uk

SCOTTISH CARE are the representative body for independent social care services. They outline the 12 main challenges in the paper '[12 minutes to midnight](#)' which calls for radical action to reform home care services before the sector collapses. [Tech Care: Care Tech: Technology and Digital for Scotland's Social Care Sector](#) is on 24 August from 10am-4pm at Strathclyde University. The Scottish Care event will provide an opportunity to consider what technology might mean for you in your home or workplace.

HEALTH AND SOCIAL CARE [We Need To Talk About Integration](#) is an anthology from members of the Health and Social Care Alliance. It gives the views of 30 people with personal and professional experiences of integration and covers issues like children and women's rights, the Third Sector Interface, fuel poverty, palliative care and social housing.

JOINING-UP-CARE CONSULTATION Have your say on the redesign of Fife's Out of Hours services and Community Hospitals, by filling out the [online consultation](#) Find further details on the [Health and Social Care Partnership webpage](#) which includes an [Easy Read version](#) of the proposals.

PATIENT INFORMATION The [Patient Information Forum](#) (PIF) has launched the [final report](#) of a project which has explored how healthcare services can develop a Perfect Patient Information Journey: 7 steps for health services to improve information for people with long term conditions.

TESTING A SEXUAL HEALTH TREATMENT PACK Researchers from Glasgow Caledonian University are working on a study called Lustrum, to improve sexual health services. They are inviting adults (18-65) to be interviewed for one hour, to find out what you think about a new treatment pack and whether it is easy to use and understand. You will not be asked anything personal. You can have a friend or a support worker at the interview if you want. Participants will receive a £30 voucher after the interview. For information call Dr Maria Pothoulaki on 0141 331 3701 or email: maria.pothoulaki@gcu.ac.uk

PARTNERS IN POLICYMAKING is a free programme for disabled adults, and parents of disabled children. Participants gain knowledge and confidence to campaign and advocate for better treatment and social justice for disabled people. 8 weekend sessions will take place between November 2018 – June 2019 at Stirling Court Hotel. Applications close on 14 September. Find more information [here](#) or call June Dunlop on: 0141 440 5250.

CARING TO CHANGE The Kings Fund publication '[Caring to Change](#)' looks at compassion, described as 'attending, understanding, empathising and helping' as a core cultural value of the NHS. It asserts how compassionate leadership encourages people to find new and improved ways of doing things.

PUTTING PEOPLE AT THE HEART OF PUBLIC SERVICES The Scottish Public Services Ombudman has a plan called '[Putting people at the heart of public services](#)'. It sets out their vision, focusing on people and public sector improvement.

ONLINE INFORMATION Age UK questions whether councils are fulfilling their obligations to eliminate discrimination and promote equality if services are difficult to access by people who are not online. The '[Everything is online nowadays](#)' report gives details.

DISABILITY PERCEPTION The findings of a SCOPE report show that a lack of understanding of disability and negative attitudes towards disabled people is still far too common in our society. [The Disability Perception Gap report](#) gives details of attitudes towards disability in the UK.

ORGANISED CRIME The research findings [‘Community Experiences of Serious Organised Crime in Scotland’](#) details the nature and extent of the impacts of serious organised crime on everyday life in the community, and offers suggestions for future policy. Organised crime groups often exploit or recruit vulnerable people for financial gain.

HUMAN TRAFFICKING The [Trafficking and Exploitation Strategy - First Annual Progress Report](#) sets out the progress made during the first year of the Scottish Government Human Trafficking and Exploitation Strategy.

HATE CRIME The [Independent Review of Hate Crime Legislation in Scotland Summary Document](#) gives details of responses and recommendations following Lord Bracadale’s review. [Action on Prejudice](#) is a new website which provides resources and information to tackle discrimination and hate crime for a safer and more inclusive Scotland. The Adult Support & Protection Committee Easy Read booklet on Disability Hate Crime is downloadable [here](#).

DEATH NOTIFICATION SERVICE Banks and building societies have launched a [death notification service](#) to simplify the process of informing financial organisations that someone has died. The service can be used by family members, neighbours, carers and other professionals. The system is separate from the [Tell Us Once](#) notification tool that lets people report a death to all government organisations.

ACTION FRAUD Get the latest updates on fraud and how to avoid it on the [Action Fraud website](#). Advice is also available on the [Cyber-aware website](#) which provides advice on installing the latest software and app updates and the [‘One Reset’](#) you need to protect your email from hackers.

MONEY ADVICE [The Mental Health and Money Advice website](#) contains information to help you understand, manage & improve your mental health and money issues.

BROTHERS IN ARMS is Scotland’s first men’s mental health charity dedicated to preventing male suicide, the single biggest killer of men under 45 in the UK. Watch their video [‘Three scottish men talk about their mental health’](#) download their [free App](#) and [visit their Useful Links page](#)

ENGAGEMENT AND PARTICIPATION COORDINATOR Would your group like more information on Adult Support and Protection? Or to be involved in developing new easy read information? Get in touch with our Engagement & Participation Coordinator on 03451 55 55 55 ext 442134 or email: shona.mcewan@fife.gov.uk

IF YOU OR SOMEONE YOU KNOW IS AT RISK OF HARM OR IS BEING NEGLECTED, CALL THE ADULT PROTECTION PHONE LINE ON 01383 602200.

All Adult Protection information is online at: www.fifedirect.org.uk/adultprotection

10. Ronnie advised that the date of next meeting will be 16th August 2018.

11. Close of Meeting 7.45pm and Ronnie thanked everyone for attending and wished them a safe journey home